

# Safety Policy

Report the employee's injury, no matter how small to your foreman. The injury should be reported the same day to ensure proper filing of the incident.

Report to the designated medical facility for medical treatment.

Hazardous conditions should be reported to the job foreman immediately for prompt correction.

Proper eye protection, gloves, shoes and appropriate clothing should be worn when handling hot tar materials and portable equipment, both in the yards and the job site.

Obey all posted and spoken safety rules.

Employees are expected to conduct themselves in a professional manner.

Uncontrolled drugs and alcohol are prohibited at the yard, in vehicles, or at the job site.

Gasoline, chemicals and hazardous liquids should be stored per manufacturers guidelines, or in a approved manner.

Equipment guards should be kept in place at all times.

When lifting, use your legs and or get assistance.

The use of other constructions trades equipment (ie, ladders) will not be used unless it is in proper working order and meets safety standards.

Employees will not ride in the bock of a vehicle when in motion.

Ladders will be tied off at each job site.

**EMPLOYEE SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**PRINT NAME** \_\_\_\_\_

**SOCIAL SECURITY NUMBER** \_\_\_\_\_

NOTE: Where injury caused by the knowingly refusal of the employee to use the safety equipment or obey the safety rules, the compensation benefits can be reduced by 25%. ( Florida Statue 440.09 (4) )