

DIRECT DEPOSIT FORM

HOWARD EMPLOYEE SERVICES, INC.

1400 CATTLEMEN RD., STE A

SARASOTA, FL 34232

(941) 922-0202 FAX (941) 922-5941

HOWARD EMPLOYEE SERVICES, INC. offers you the ability to have your paycheck deposited directly to your personal checking or savings account.

Upon filling out this form, please note that it will take 2 pay periods for fund to be deposited to your account. During this time you will receive a paper check. This time allows the Federal Reserve and your bank to take the necessary steps to automate the Direct deposit Process.

YES, I WOULD LIKE MY PAYCHECK AUTOMATICALLY DEPOSITED!

EMPLOYEE NAME

DATE

SIGNATURE

NAME OF BANK

DIRECT DEPOSIT IS THE RESPONSIBILITY OF THE BANK, AND "HOWARD EMPLOYEE SERVICES CANNOT GUARANTEE THE DATES OF THE DIRECT DEPOSIT.

IF YOU HAVE ANY QUESTIONS PLEASE CALL (941) 922- 0202
FORM CAN BE FAXED TO (941) 922-5941

OR MAILED TO

HOWARD EMPLOYEE SERVICE, INC.
1400 CATTLEMEN RD., STE A
SARASOTA, FL 34232

ATTACH A VOIDED CHECK HERE